



## WELCOME BACK FROM DR. CRONEY

How wonderful to start a new school year! Our School District of Maple School Board, District Office Staff and Administrative Team have been working hard over the summer to set the Board Goals for 2019-20, write grants, get new safety training for our teachers and administrators, order new K-12 Science curriculum, deep clean all the schools and hire the best staff to meet our students' academic, social-emotional and athletic/activities' needs. We have our Vision 2025 and Vision 2025 Strategic Plan, which set the course of focus for our students' academic progress. Our board goals for 2019-20 are:



- **Implement The Trust Edge Experience: Eight Pillars of Trust** by David Horsager with the instructional staff, administration and school board.
- **Continue high achievement and high progress through all academic and extra-curricular areas.** Increase efforts to communicate students' successes. Implement new website and mobil app.
- **Curriculum Alignment – Implement new Science Curriculum 4K-12.**
- **Expand Safety Practices for all students and staff. Strategies include:**
  - Implement new Safe and Sound K-5 Safety Curriculum
  - Continue Mental Health Awareness and support for students through a Department of Justice Grant to offer Adolescent and Mental Health Training October 15-16, 2019
  - Implement building safety/infrastructure improvements through awarded grants
- **Career Readiness –** Connect with our businesses, WITC and colleges to gain feedback and develop college credit while students are still in high school.
- **Building Relationships:** Continue to build relationships with the employees and community including more communications of school activities now including our new website and mobile app.

Let's briefly expand what the Trust Edge Experience is and why we need it. Google David Horsager, the author, and you will see what the cost of not having trust is for businesses, schools and relationships. Notice all the companies he has worked with and the positive results of implementing the strategies and what they can do. We know through the community survey done two years ago that our school district could benefit from improving trust. We started searching for ways to build or rebuild trust with our community, parents and employees. We now have two certified Trust Edge trainers on staff and hope to grow that number this year and implement The Trust Edge over the next two years. Our administrators were trained in June 2019, the school board was trained in July and all the teachers and administrative assistants will be trained on August 27. The rest of the support staff will be trained in August 2020.

The 8 (eight) pillars to help gain trust and keep it are 1) Clarity- People trust the clear and distrust the ambiguous. 2) Compassion- People put faith in those who care beyond themselves. 3) Character- People notice those who do what is right over what is easy. 4) Competency- People have confidence in those who stay fresh, relevant and capable. 5) Commitment- People believe in those who stand through adversity. 6) Connection- People want to follow, buy from and be around friends. 7) Contribution- People immediately respond to results. 8) Consistency- People love to see the little things done consistently.

“The best way to find out if you can **trust** somebody is to **trust** them.” --Ernest Hemingway

### PLANS ANNOUNCED FOR SCHOOL OPENING

The Board of Education and the school district staff wish to welcome students back for the 2019-20 school year. The new school year will begin during the first week of September for students residing in the School District of Maple.

**Friday, August 23** will be orientation for new teachers.

**Monday, August 26** will be an in-service day for all staff - instructional staff, support staff and bus drivers.

**Tuesday-Thursday, August 27-29** will be in-service days for instructional staff and selected staff.

**Monday, September 2:** No School.

**Tuesday, September 3** will be the first day of school for elementary students in grades **one (1) through five (5)** and middle school students in grades **six (6) through eight (8)**. High school students in grade **nine (9)** only will be required to attend school for an orientation session.

**Tuesday, September 3:** Kindergarten Open House from 8:00 a.m. to 3:30 p.m.

**Wednesday, September 4:** School for all students in grades 1-12. Starting date for Kindergarteners in Group A.

**Thursday, September 5** is the starting date for Kindergarteners in Group B.

**Friday, September 6:** All Kindergarteners attend school.

**Monday, September 9** will be the starting date for children enrolled in the M-W 4K school site program.

**Monday, September 9** will be the starting date for children enrolled in the early childhood special education program.

**Tuesday, September 10** will be the starting date for children enrolled in the T-Th 4K school site program.

The 4K off-site program at Head Start and the Iron River and Northwestern Elementary Schools on-site programs will be contacting parents and providing them with their site's calendars. Early childhood special education will have home visits scheduled in early September; parents will receive notification of a scheduled appointment.

Parents of children entering 4K and kindergarten were already informed by mail of the time their child is scheduled for screening. **4K screening** for the on-site programs are scheduled for Tuesday-Friday, September 3-6, 2019. During the screening times, parents will be informed of transportation schedules. If you did not receive notification, please contact Northwestern Elementary School at 715-364-8465, Ext. 1300.

School breakfast and lunch will be served each day school is in session. **Welcome back to another exciting year!**

# REGISTRATION FOR STUDENTS NEW TO THE DISTRICT

The School District of Maple welcomes families new to the district that have children enrolled for the first time. To make the transition to a new setting as smooth as possible for new students, the families are requested to register according to the following schedule:

- **Kindergarten through Grade Five:** Register at Northwestern Elementary School or Iron River Elementary School, August 15 and 16, 9:00 a.m. to 3:00 p.m. by appointment.
- **Grades Six through Eight:** Register at Northwestern Middle School, Guidance Office, August 15 and 16, 9:00 a.m. to 3:00 p.m. by appointment.
- **Grades Nine through Twelve:** Register at Northwestern High School, Guidance Office, August 15 and 16, 9:00 a.m. to 3:00 p.m. by appointment.

Staff will be available to set up appointments to register new students beginning August 5. However, to facilitate transportation routes, class sizes and other matters related to the opening of school, parents are encouraged to register on the designated dates.

School Board policy requires at least one parent or guardian accompany the students to registration. Kindergarten enrollees must present certificates of birth and immunization. All other students should have their most recent report cards, the name and address of the most recent school attended and their immunization records.

All students are required to have updated immunization records which must be received prior to entering school. Waivers because of health, religious, or personal conviction reasons may be signed by the parents.

Beginning August 5, building principals will be available to answer questions related to the opening of the 2019-20 school year at the following locations and numbers:

- |                |                                                             |                         |
|----------------|-------------------------------------------------------------|-------------------------|
| • Grades K – 5 | Northwestern Elementary School/Iron River Elementary School | 715-364-8465, Ext. 1300 |
| • Grades 6 – 8 | Northwestern Middle School                                  | 715-364-2218, Ext. 1400 |
| • Grades 9-12  | Northwestern High School                                    | 715-363-2434, Ext. 2000 |

## ELEMENTARY AND MIDDLE SCHOOL “OPEN HOUSE”



An elementary (at Northwestern Elementary School) and middle school “Open House” is scheduled for:

Thursday, August 29, 2019

NES beginning at 3:30 p.m. to 5:30 p.m.

NMS beginning at 4:00 p.m. to 6:00 p.m.

## 2019-20 — SCHOOL START AND ENDING TIMES

### Iron River Elementary School

8:15 a.m. to 3:10 p.m.

### Northwestern Elementary School

8:15 a.m. to 3:10 p.m.

### Northwestern Middle School

8:10 a.m. to 3:20 p.m.

### Northwestern High School

8:10 a.m. to 3:20 p.m.

## WISCONSIN SCHOOL REPORT CARDS

School and district report cards for the 2018-19 school year will be released in Fall 2019. The 2018-19 school year was another transition year for state assessments, and likewise, a transition year for school accountability. Some aspects of the report cards will change and some aspects are new to the accountability system. Some changes include new Choice Pupil Report Cards, a 5-star rating designation, and a new weighting scheme based on the percentage of economically disadvantaged students in the school and district. You can access the reports at our website at [www.nw-tigers.org](http://www.nw-tigers.org).

As part of the state accountability system, reflected in Wisconsin's approved Every Student Succeeds Act (ESSA), the Department of Public Instruction (DPI) produces report cards for every district and school in Wisconsin. These Accountability Report Cards include data on multiple indicators for multiple years across four Priority Areas:

- Student Achievement – performance on the state reading and mathematics tests.
- Student Growth – improvement over time on the state reading and mathematics tests.
- Closing Gaps – progress of student subgroups in closing gaps in reading and mathematics performance and/or graduation rates, and
- On-track and Postsecondary Readiness – performance on key indicators of readiness for graduation and postsecondary pursuits, whether college or career.

Performance on three Student Engagement Indicators is also reported. These three indicators affect student success and school effectiveness.

- Test Participation Rate, with a goal of 95 percent test participation for all students and each subgroup.
- Absenteeism Rate, with a goal of 13 percent or less.
- Dropout Rate, with a goal of 6 percent or less.

A district's or school's Overall Accountability Score places the district or school into one of five Overall Accountability Ratings: Significantly Exceeds Expectations, Exceeds Expectations, Meets Expectations, Meets Few Expectations, and Fails to Meet Expectations.

The School District of Maple's website has the report available for the public at [www.nw-tigers.org](http://www.nw-tigers.org). For more information, visit the Wisconsin Department of Public Instruction website at [www.dpi.gov](http://www.dpi.gov).

## THE DISTRICT OFFERS BREAKFAST AND LUNCH MEAL PROGRAMS - NOT REQUIRED TO INCREASE MEAL PRICES FOR 2019-20

A new USDA policy allows districts with a positive fund balance in their food service Fund 50 to be exempt from raising meal prices for the 2019-20 school year. Therefore, the School District of Maple will maintain the existing lunch prices at the same level as 2017-18 and 2018-19.

**Breakfast is available to students at a cost of \$1.00 for those students who do not qualify for free or reduced meals.** All parent/guardians are urged to complete the form sent home with students to see if your student may qualify for free or reduced breakfast and lunch.

### 2019-20 School District of Maple prices:

\$2.60 - Elementary

\$2.85 - Middle School and High School

\$1.00 - Breakfast for students not qualifying for free or reduced meals.

\$0.00 - Breakfast for students who do qualify for free or reduced meals.



## STAGGERED START FOR KINDERGARTEN

In the fall of 2019, we will be using the same process as last year to begin our school year for Kindergarten students. To help children transition smoothly into their kindergarten classroom, a staggered start will be used. Each class will be divided into two groups, **Group A** and **Group B**. Families will be notified regarding which group their child has been assigned. On the staggered start days, a smaller number of students will enable the teacher to provide close personal attention to each student as daily routines and procedures are introduced.

The kindergarten school year will commence as follows:

**Tuesday, September 3** - kindergarten Open House from 8:00 am - 3:30 p.m.

Parents and children may visit their kindergarten classroom, meet their teacher and bring in school supplies anytime during these hours.

**Wednesday, September 4** - First day of kindergarten for **Group A**. The next day of school for children in **Group A** will be **Friday, September 6**.

**Thursday, September 5** - First day of kindergarten for **Group B**. The next day of school for children in **Group B** will be **Friday, September 6**.

**Friday, September 6** - All kindergarten will attend, both **Group A** and **Group B**.

## 2018-19 SUPPORT STAFF OF THE YEAR

Tuula Sznaider, Gina Hissa and Caroline Pufall were selected as the 2018-19 Support Staff of the Year for the School District of Maple. They were nominated for this honor by their peers and community members and were recommended by a committee on the basis of their outstanding performance for students in the School District of Maple.

Mrs. Sznaider currently serves as a special education paraeducator at Northwestern Middle School, Mrs. Hissa serves as a special education paraeducator at Northwestern High School and Mrs. Pufall serves as a paraeducator at Northwestern Elementary School.

Mrs. Sznaider, Mrs. Hissa and Mrs. Pufall received a monetary award of \$100 and an inscribed plaque recognizing them for their outstanding services.

The Support Staff of the Year Award was established to help highlight the importance of the support staff members in providing education to the youth of our district. There are many fine employees who serve children in jobs other than classroom teaching that are very important to the operation of an effective school district. Recognizing support staff members each year helps to focus on the significance of their contributions to the entire school program.

The School District of Maple is excited to recognize the dedicated services that these three Support Staff Employees of the Year have made.



School Support Staff—Vital to Education



Pictured L to R:

Tuula Sznaider, Gina Hissa and Caroline Pufall

## 2018-19 TEACHERS OF THE YEAR

The Teacher of the Year selections for the School District of Maple are Cynthia Wick (high school), Allison Melde (middle school), and Rebecca Philipsek (elementary school). These teachers were nominated by peers and community members. They were chosen and received this local award for special recognition on the basis of their outstanding performance at their respective levels of teaching. Each year local awards are given to three teachers, one from each of the three grade levels - PreK-5, 6-8, and 9-12.

The three grade level teachers honored were also nominated for the Herb Kohl Fellowship Awards. The Kohl Award is given at the state level. Candidates for the State Teacher-of-the-Year Award are selected from the Herb Kohl Fellowship winners. Eighty-eight teachers throughout the entire state are selected for the Herb Kohl Awards. From those eighty-eight, only four are selected for the State Teacher of the Year Program. Carolyn Stanford Taylor, Wisconsin State Superintendent, conducts that program and selection.



Pictured L to R: Allison Melde, Cynthia Wick and Rebecca Philipsek

The teachers who have been selected for the local award received a monetary stipend of \$100 and an inscribed plaque recognizing them for their exemplary performance. The school district is delighted to recognize the work of these excellent educators.



## Substitute Teaching Applicants Wanted!

If you have a Bachelor of Science or Bachelor of Arts Degree, you can become a substitute teacher. Please call the District Office at 715-363-2431, Ext. 2264 for details. If you have a Wisconsin DPI Substitute Permit and wish to substitute teach in the School District of Maple, please fill out the application on our website at [www.nw-tigers.org](http://www.nw-tigers.org) and submit to the District Office.

# ANNUAL NOTIFICATION OF DISTRICT ASBESTOS PLAN AND ACTIVITIES

The School District of Maple has continued to respond to the asbestos in schools issue in a cautious and proactive manner. In December of 1988, Inspectors Limited completed a comprehensive asbestos inspection of all school district buildings. As a result of this inspection, a detailed management plan was developed that outlined response actions the district must take regarding asbestos-containing materials found in our school buildings.

The Asbestos Management Plan must be updated every three years. In November of 1991, the Institute for Environmental Assessment conducted the required three-year re-inspection. An asbestos abatement and repair project was designed in compliance with all state and federal laws, codes, and regulations. This project was completed in June of 1991.

On November 2, 1993, a representative of the United States Environmental Protection Agency (U.S. EPA) conducted an inspection of the Maple School District to determine compliance with the Asbestos Hazard Emergency Response Act (AHERA). Based upon the data collected during the inspection, the U.S. EPA determined that no violations of AHERA were evident at the time of the inspection. The most recent three-year re-inspection, performed in October 2018, also produced no violations of AHERA. The next re-inspection is scheduled for October 2021.

The School District of Maple implemented its management plan in December of 1988 and has been conducting a six-month periodic surveillance of all asbestos-containing building materials. The periodic surveillance and the re-inspections are conducted to provide a continuous assessment to assure safety conscious management of asbestos-containing materials.

The ongoing efforts related to the management and control of asbestos-containing materials are geared singularly toward providing a safe and healthy environment for students, employees, and other occupants.

If you have any questions, or would like to review the management plans and updated materials, please feel free to contact the Asbestos Program Manager, Paul Staffrude, at 715-363-2431, Ext. 2259.



## PRIVACY OF INDIVIDUALS IN THE LOCKER ROOM

Wisconsin Assembly Bill 8 requires any person, school, or business, which owns or operates a locker room in the State of Wisconsin adopt a written policy that addresses the privacy of individuals in the locker rooms. Privacy in the Locker Rooms, states that the District shall take the following reasonable measures to protect the privacy of individuals using school locker rooms:

Under no circumstances can a person use a camera, video recorder, cell phone or other recording device to capture, record or transfer a representation of a nude or partially nude person in the locker room. Any other use of a camera, video recorder or other recording device in the locker room requires the prior permission of the building principal or designated locker room supervisor and the person being photographed, videotaped or recorded.

No media is allowed access to locker rooms before, during or after any school athletic event or practice. Coaches and student athletes may be available for interviews directly outside the locker rooms, consistent with District policy and school rules.

Other persons can enter into the locker room to interview or seek information from an individual in the locker room at other times only as authorized by the building principal or designated locker room supervisor. If authorization is given, the person shall leave the locker room after the interview is done or the information is received.

Anyone who violates this rule shall be subject to school disciplinary action and/or penalties under state law.

The building principal or designated locker room supervisor as applicable shall be responsible for enforcing this policy.



## BUDGET HEARING AND ANNUAL MEETING SCHEDULED

The School District of Maple's Budget Hearing/Annual meeting is scheduled for 7:00 p.m. on Monday, October 7, 2019 in the District Conference Room.

The Board of Education meets monthly at 5:00 p.m. in the District Conference Room; the following is a schedule of the 2019-20 school board meeting dates:

- Monday, July 15, 2019 (5:00 PM)
- Monday, August 12, 2019 (5:00 PM)
- Monday, September 9, 2019 (5:00 PM)
- Monday, October 7, 2019  
(Budget Hearing/Annual Meeting (7:00 PM))
- Tuesday, October 15, 2019 (5:00 PM)
- Monday, November 11, 2019 (5:00 PM)
- Monday, December 9, 2019 (5:00 PM)
- Monday, January 13, 2020 (5:00 PM)
- Monday, February 10, 2020 (5:00 PM)
- Monday, March 9, 2020 (5:00 PM)
- Monday, April 13, 2020 (5:00 PM)
- Monday, May 11, 2020 (5:00 PM)
- Monday, June 8, 2020 (5:00 PM)

## PARENT/TEACHER CONFERENCES

### Middle School and High School

Parent/Teacher Conferences for middle school and high school will be held on two different evenings, one each in October and February. Also, to make it more convenient for parents with children in the middle school and high school, the following conference schedule has been developed:

**Wednesday, October 2, 2019**  
**Wednesday, February 19, 2020**

**Middle School: 4:00 PM - 7:30 PM**  
**High School: 5:30 PM - 9:00 PM**

Teachers who teach in the middle school and the high school will hold their conferences at the middle school beginning at 4:00 p.m. and then at the high school from 6:00 p.m. to 7:30 p.m.

### Elementary Schools

There have been no changes in the scheduling of elementary school conferences. Conferences at the Iron River Elementary School and the Northwestern Elementary School will be held on **Wednesday, November 27, 2019 and Monday, March 16, 2020** or at a scheduled time during these weeks.

## PROFESSIONAL STAFF DEVELOPMENT INSERVICE DATES 2019-20

There will be **NO SCHOOL** for students on the following inservice dates as listed below. Employees should check their individual work calendars to see if they are scheduled to work on inservice days:

Friday, August 23	New Teacher Inservice
Monday, August 26	Teacher Inservice
Tuesday, August 27	Inservice for All Staff
Wednesday-Thursday August 28-29	Inservice for Selected Staff
Wednesday, November 6	Teacher Inservice EARLY RELEASE FOR STUDENTS
Friday, January 24	Teacher Inservice - All Day
Friday, April 3	Inservice for All Staff EARLY RELEASE FOR STUDENTS
Friday, June 5	Inservice for All Staff EARLY RELEASE FOR STUDENTS

## SCHOOL SUPPLY LISTS

Back to school supply lists for grades K-8 have been sent to area discount stores so they will be available when the back to school sales are held. If you have any questions or would like a list sent to you, please call Northwestern Elementary School at [715-364-8465](tel:715-364-8465) or Northwestern Middle School at [715-364-2218](tel:715-364-2218). Some items may need to be replenished throughout the year. Elementary teachers will notify parents when "restocking" becomes necessary. Middle school students can purchase additional supplies in the school store at a reasonable cost.

Middle school students are required to purchase and use a Daily Planner, which will be distributed on the first day of school. We are suggesting that all students use the same planner, which has been specially designed for Northwestern Middle School. The cost of each planner is \$5.00 and should be paid on the first day of school.

## STUDENT SURVEYS

The Board of Education respects the privacy rights of parents and their children. No student shall be required to participate in any survey associated with a school program or the District's curriculum, or which is administered by a third party in the schools, if the survey includes one or more of the following:

- political affiliations or beliefs of the student or the student's parent;
- mental and psychological problems of the student or the student's family;
- sex behavior or attitudes;
- illegal, anti-social, self-incriminating or demeaning behavior;
- critical appraisals of other individuals with whom students have close family relationships;
- legally recognized privileged or analogous relationships such as those of lawyers, physicians, and ministers;
- religious practices, affiliations or beliefs of the student or the student's parent; or
- income, other than that required by law to determine eligibility for participation in a program for receiving financial assistance under such a program.

The building principal shall notify parents/guardians at the beginning of each school year of the specific or approximate dates during the school year when such survey activities are scheduled involving their children. Parents/guardians shall be given the opportunity to request that their child not participate in a survey containing the above information. If a survey containing any of the above information is funded in whole or in part by a program administered by the U.S. Department of Education, written consent shall be obtained from the student or, in the case of a minor student, the student's parent/guardian before the student participates in the survey.

Parents/guardians may, upon request, inspect a survey containing any of the above information and any survey created by a third party before the survey is administered or distributed to a student. Requests to inspect a survey should be made to the building principal or his/her designee. Survey inspection requests should be made prior to the date in which the survey is scheduled to be administered to students.

## FILLING IN THE GAPS

F.I.G.S. (Filling In the Gaps) is now accepting donations of new school supplies to help our children succeed in school. Also replacement school supplies are needed throughout the year for kids and families who can't afford them. Please consider a donation to F.I.G.S. Supplies will be purchased and distributed through our elementary schools. Supplies can also be dropped off at the Iron River or Northwestern Elementary School offices. Please contact Pam Rabideaux at 715-364-2363 or e-mail: [chrisandpam@centurytel.net](mailto:chrisandpam@centurytel.net) to make a contribution. Thank you for your support!



# SCHOOL DISTRICT OF MAPLE NOTICE OF CHILD FIND ACTIVITY

**The school district must locate, identify, and evaluate all resident children with disabilities, including children with disabilities attending private schools, regardless of the severity of their disabilities.** The school district has a special education screening program to locate and screen all children with suspected disabilities who are residents of the district and who have not graduated from high school. Upon request, the school district will screen any resident child who has not graduated high school to determine whether a special education referral is appropriate. A request may be made by contacting Cody Fechtelkötter, Director of Special Education, School District of Maple, at 715-363-2434, Ext. 2026 or by writing to P.O. Box 188, Maple, WI 54854.

**Annually, the district conducts developmental screening of preschool children.** Each child's motor, communication, and social skills are observed at various play areas. Each child is weighed and measured, and the child's hearing and vision is checked. The information is used to provide the parent with a profile of their child's current development and to provide suggestions for follow-up activities. Parents learn about community services available to them. The information from screening is also used to determine whether a child should be evaluated for a suspected disability. When school staff reasonably believes a child is a child with a disability, they refer the child for evaluation by a school district Individualized Education Program (IEP) team. Developmental screening will be part of the preschool screening this spring. Watch for the dates at your local school.

**A physician, nurse, psychologist, social worker or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to report the child to the school district in which the child resides.** Before referring the child, the person making the referral must inform the child's parent that the referral will be made. The referral must be in writing and include the reason why the person believes the child is a child with a disability. Others who reasonably believe a child is a child with a disability may also refer the child to the school district in which the child resides. A referral of a child residing in the School District of Maple may be sent to Cody Fechtelkötter at the school district address above.

**The school district maintains pupil records, including information from screening and special education referral.** All records directly related to a student and maintained by the school district are pupil records. They include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are not pupil records.

**The school district maintains several classes of pupil records.**

- Progress records include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- Behavioral records include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officer's records, and other pupil records that are not progress records. Law enforcement officer's records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.
- Directory data includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.
- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any

follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under Section 252.15, Wisconsin Statutes.

**The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and Section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age (eligible students) the following rights with respect to education records:**

- **The right to inspect and review the student's education records within 45 days of receipt of the request.** Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.
- **The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.** Parents or eligible students may ask the School District of Maple to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- **The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that FERPA and state law authorize disclosure without consent.** The exceptions are stated in 34 CFR 99.31 and Section II 8.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses directory data without consent, unless the parent notifies the district that it may not be released without prior parental consent.
- **The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

If you have any other questions regarding your rights as parents or students not communicated on this page, please contact the School District of Maple's Superintendent, Dr. Sara Croney at the District Office at 715-363-2431, Ext. 2264.

# MENINGOCOCCAL DISEASE: PROTECT YOUR CHILD

Public health authorities recommend that teenagers and college-bound students be immunized against a potentially fatal bacterial infection called meningococcal disease, a type of meningitis.

The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunization for adolescents during the preadolescent doctor's visit (11- to 12-year-olds), adolescents at high school entry (15-year-olds) if they have not previously been immunized, and for college freshmen living in dormitories.

Meningococcal disease is a rare but potentially fatal bacterial infection that can cause severe swelling of the brain and spinal cord (meningitis) or a serious blood infection (meningococemia). Meningococcal disease strikes up to 3,000 Americans each year; nearly 30 percent of these cases are among teenagers and college students.

A meningococcal vaccine is available for use among persons aged 11 to 55 years, which provides protection against four of the five types of bacteria that cause meningococcal disease. Many parents are unaware of the dangers the disease poses to their children and that a vaccine is available that may help to prevent up to 83 percent of cases among teens and college students. Immunization is the most effective way to prevent this very serious disease.

## About Meningococcal Disease

Meningococcal disease is often misdiagnosed as something less serious because early symptoms are similar to common viral illnesses. Symptoms of meningococcal disease may include high fever, severe headache, stiff neck, nausea, vomiting, sensitivity to light, confusion, exhaustion and/or a rash.

Meningococcal disease is spread through direct contact with respiratory and/or oral secretions from infected persons (for example, kissing or sharing drinking containers). It can develop and spread quickly throughout the body, so early diagnosis and treatment are very important. Even with immediate treatment, the disease can kill an otherwise healthy young person within hours of first symptoms. Of those who survive, up to 20 percent may endure permanent disabilities, including brain damage, deafness and limb amputations.

Lifestyle factors common among teenagers and college students are believed to put them at increased risk of contracting meningococcal disease. These lifestyle factors include crowded living situations (for example, dormitories, sleep-away camps), active or passive smoking and irregular sleeping habits. Teens should avoid sharing eating utensils and drinking out of the same container, since infections may spread through this type of close contact.

To learn more about meningococcal disease, vaccine information, and public health resources visit the following web sites:

- [www.cdc.gov](http://www.cdc.gov) – This CDC (Centers for Disease Control and Prevention) website includes the CDC recommendations and information on the meningococcal vaccine.
- <https://www.dhs.wisconsin.gov/publications/p4/p42072.pdf>
- American Academy of Family Physicians – [www.aafp.org](http://www.aafp.org)
- American Academy of Pediatrics – [www.aap.org](http://www.aap.org)
- National Meningitis Association – [www.nmaus.org](http://www.nmaus.org)



## STUDENT RECORDS:

### PARENT AND STUDENT NOTIFICATION

Student records shall be maintained in the School District of Maple to assist school personnel in providing the appropriate educational experience for each student in the District. The Board recognizes the need for confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the parent or adult student, except in situations where legal requirements specify release of records without such prior approval.

Building principals shall have primary responsibility for the collection, maintenance, and dissemination of student records in accordance with state and federal laws and established procedures. All persons collecting or using student records shall be trained annually by building principals in confidentiality policies and procedures.

## NON-DISCRIMINATION POLICY

In compliance with the Federal and State regulations, the School District of Maple does not discriminate against students on the basis of sex, transgender, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap.

It is the policy of The School District of Maple that no person be denied admission to any public school in the district, be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, transgender, or physical, mental, emotional or learning disability as required by section 118.13 of the Wisconsin State Statutes. The district also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race, color and national origin), Title IX of the Education Amendments of 1972 (sex), Section 504 of the Rehabilitation Act of 1973 (handicap) and the Americans with Disabilities Act of 1990 (disability).

Specific complaints of alleged discrimination or inquiries concerning equal opportunity should be referred to Dr. Sara Croney, 715-363-2431. Complaints can also be filed with the Office of Civil Rights.

**FALL SPORTS SCHEDULE**

# HEADLINE

Fall sports Schedule



## STUDENT DIRECTORY INFORMATION

Directory data, as defined by Wis. State Stats. §118.125, may be disclosed to any person after the school has notified the parent, adult student and the public of the categories of information which it has designated as directory data with respect to each student and has allowed 14 days for the adult student or parent of any minor student to inform the school, in writing, that all or any part of the directory data may not be released. Parents or adult students can restrict the release of student directory data at any time.

If the School District of Maple has followed the notification procedure outlined above, and the parent does not object to the directory data being released, the Board Clerk shall, upon request, provide any representative of a law enforcement agency, district attorney or corporation counsel, county department, or a court of record or municipal court with such directory data information relating to any such student enrolled in the school district for the purpose of enforcing that student's school attendance, to respond to a health or safety emergency, or to aid in the investigation of alleged criminal or delinquent activity by a student enrolled in the District.

## RELIGIOUS BELIEFS

The School District of Maple shall provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. Requests for accommodations shall be made in writing and approved by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity or certain curricular offerings, alternative assignments, released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect.



[www.nw-tigers.org](http://www.nw-tigers.org)

## BLOODBORNE PATHOGEN

### COMPLIANCE PLAN

The School District of Maple has consistently developed and implemented policies and procedures to safeguard the health and well being of district employees and to promote a safe work environment. As a result, the school district, in conjunction with the Institute for Environmental Assessment, developed a Bloodborne Pathogen Compliance Manual and Exposure Control Plan during the 1992-93 school year to comply with the OSHA and DILHR regulation. This regulation was specifically enacted to "reduce exposure to hepatitis B virus (HBV), human immunodeficiency virus (HIV), and other bloodborne pathogens" to which employees may be exposed to in their workplace.

The school district's Exposure Control Plan complies with the intent and the letter of the law regarding the Bloodborne Pathogen Standard. The main objective of this plan is to protect employees from potential workplace hazards by reducing occupational exposure to HBV, HIV, and other bloodborne pathogens.

The School Board approved the Bloodborne Pathogen Compliance Manual and Exposure Control Plan on June 14, 1993. This plan is annually reviewed and updated as necessary to reflect new or modified tasks that involve occupational exposure.

The school nurse is designated as the District's Exposure Control Officer and is responsible for the overall management of the Bloodborne Pathogen Compliance program. The school nurse can be reached by calling 715-364-2218, Ext. 1403 during normal working hours.

## NOTICE TO PARENTS

Federal law requires that we share with you, upon your request, the qualifications of the teachers in the School District of Maple, specifically your child's teacher(s) and paraeducators. There are questions that you may ask, such as:

- Is my child's teacher licensed to teach the grades or subjects assigned?
- Has the state waived any requirements for my child's teacher?
- What was my child's teacher's major in college?
- What degree does my child's teacher hold?
- Are there any instructional aides working with my child? If so, what are their qualifications?

All teachers in the District have at least a bachelor's degree and many possess advanced degrees. All K-12 teachers in the School District of Maple are fully licensed for their assignment.

For information regarding the qualifications of your child's teacher, please contact your child's principal.

## ACCESS TO PUBLIC RECORDS

The School District of Maple Board of Education has designated the District Administrator as the legal custodian of the public records and property of the School District of Maple.

The public may obtain information and access to records, make requests for records or obtain copies of records in the custody of the School District of Maple at the following place and times: District Office, PO Box 188, Maple, WI 54854, from 8:00 a.m. to 4:00 p.m., Monday through Friday.

Fees for photocopying shall be \$.25 per page. The requester will be notified if the fees for photocopying exceeds \$5.00 and prepayment may be necessary. If the anticipated cost of locating a record exceeds \$50.00, the requester shall be notified of the estimated cost of complying with the request before the costs are incurred.

## PUBLIC ANNOUNCEMENT FOR HOMELESS EDUCATION

Homeless children and youth are defined as individuals who lack a fixed, regular, and adequate night time residence, and include children and youth who meet any of the following criteria:

*Share housing of other persons due to loss of housing, economic hardship, or similar reason*

*Live in motels, hotels, trailer parks, or camping grounds due to a lack of alternative adequate accommodations*

*Live in emergency or transitional shelters*

*Are abandoned in hospitals*

*Have a primary night time residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, or*

*Lives in a car, park, public place, abandoned building, substandard housing, bus or train station, or similar setting*

*Doubled up with relatives or friends.*

Pursuant to the McKinney-Vento Act, an unaccompanied youth includes a homeless child or youth not in the physical custody of a parent or guardian.

Homeless students face multiple challenges and barriers to success in school. The Education for Homeless Children and Youth Program provides resources and technical assistance to ensure homeless students are enrolled in school and have the supports and resources necessary to success.

Eligible children have the right to comparable services as other students in the District, including:

*Transportation Services*

*Programs for children with disabilities*

*Programs for English Learners (ELs) and students with Limited English Proficiency (LEP)*

*Programs in career and technical education*

*Programs for gifted and talented students*

*School nutrition programs; and*

*Before and after school programs.*

If you would like to be on our mailing list, have questions related to the education of homeless children and youth, or would like additional information, please contact:

Dr. Sara Croney, Superintendent  
School District of Maple  
4751 South County Highway F  
P.O. Box 188  
Maple, WI 54854  
Phone (715) 363-2431  
Fax (715) 363-2191

## INTEGRATED PEST MANAGEMENT (IPM)

The Board of Education has approved the District's Integrated Pest Management (IPM) program to maintain the grounds on which our buildings reside in an aesthetically pleasing and safe condition. These areas include trees, lawns, landscape planting, athletic fields, playgrounds, walkways, parking lots, and to provide the necessary pest control while minimizing pesticide use.

The IPM program is implemented to maintain control of all insects, pests and unwanted vegetation while utilizing natural and mechanical means as frequently as possible, and minimizing the use of chemicals. The IPM program may include insect and rodent traps and field monitoring weeds, insects, and disease in lawns, trees and other landscape plantings. By implementing this program, pesticide applications are only made when necessary.

The School District of Maple will manage pests to:

- reduce any potential human health hazard or threat to public safety,
- prevent loss or damage to school structures or property,
- prevent pests from spreading into the community or off District property, and
- enhance the quality of life for students, staff, and all other occupants.

Pesticides will be applied using the least toxic chemicals and the least toxic methods of application.

If pesticides are used on school grounds or in school buildings, the District will adhere to all public notification laws according to §94.715, Wis. Stats.

# FREE AND REDUCED FEDERAL MEAL APPLICATIONS

## Breakfast Program for 2019-20:

All students are encouraged to eat a nutritious breakfast. If your son or daughter does not qualify under the child nutrition program, they may purchase breakfast at a cost of only \$1.00 per day.

## Complete a Federal Child Nutrition Program Free and Reduced lunch application today!!

We urge parents/guardians of the School District of Maple to complete the Federal Child Nutrition Program application. Many state and federal programs use the confidential applications to determine some district funding needs.

Did you know that you are able to apply for free or reduced lunch for your children at any time during the school year and at any time your financial situation changes?

Did you know that you are able to file a confidential electronic application for free or reduced lunch for your student/family through the school's Skyward Parent Access software?

## Would you like assistance in completing the strictly confidential application?

If yes, how can we reach you? Please call our office at 715-363-2431, extension 2250 or visit our website at [www.nw-tigers.org](http://www.nw-tigers.org).

For more information regarding the new federal nutrition requirements and how it relates to Wisconsin schools, please see: [dpi.wi.gov/school-nutrition/national-school-lunch-program](http://dpi.wi.gov/school-nutrition/national-school-lunch-program)



VIRTUAL MAPLE . . .

## ONLINE LEARNING FOR THE SCHOOL DISTRICT OF MAPLE

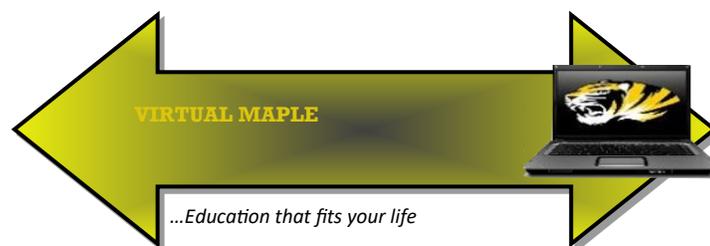
Virtual Maple is the over-arching program that brings online learning to students and families of the School District of Maple. Virtual Maple is not an "online school" but is an extension of our curriculum, using online services. Virtual Maple was initially created to serve students and families who live within the district boundaries, but are currently homeschooling or open-enrolled to a virtual school in another district. While this continues to be its primary purpose, we have expanded its use on a case-by-case basis for such things as credit continuation, scheduling conflicts, and other special circumstances. Virtual Maple is not designed as a "replacement" for students who are currently enrolled and are currently attending one of our buildings.

We primarily use the Acellus program to provide online courses. It is self-paced and interactive in order to minimize learning time while maximizing content. We are more than willing to work with families and explore other possibilities as allowed by state statute.

Virtual Maple students can be as connected to the School District of Maple as much as they want to be. Students have access to all the programs and activities the district has to offer in areas such as music, drama, sports, clubs and activities. Students are even able to go on field trips associated with their grade level! At the high school level, the list expands to include tech ed, computers, face-to-face college and career counseling as well as other similar services.

Students have access to all of this, but still retain many of the freedoms that come with online learning. In addition to the basics, students have a wide variety of enrichment and elective courses from which to choose...and the freedom to work on them when and where they choose.

For more information, go to [www.nw-tigers.org](http://www.nw-tigers.org) and click on the Virtual Maple tab. For answers to any questions you might have, contact Mark Carlson at Northwestern High School at 1-75-363-2434, Extension 2015.



# FALL 2019—THE TIGER'S DEN

## BEFORE AND AFTER SCHOOL CHILD CARE PROGRAM

On September 3, 2019, the Tiger's Den begins the fourth year of providing before and after school child care in the School District of Maple. The Tiger's Den provides care for school age children:

- ⇒ **Ages 4 through 13 years who are enrolled or open enrolled in the district.**
- ⇒ **Available before school from 6:00 AM to 8:15 AM and after school from 3:30 PM - 6:00 PM**
- ⇒ **Open on all days that school is in session.**
- ⇒ **The Tiger's Den provides care for full days, which is available from 6:00 AM to 6:00 PM on days when classes are not in session.**

The Tiger's Den is available for students enrolled in the District's 4K program on days that their classes aren't in session!

There is no care provided on major holidays.

The Tiger's Den before and after school program provides a happy, student-centered atmosphere where children are offered enriched learning opportunities in a fun, engaging environment. The planning and implementation of our curriculum takes into account each school-age child's desire to form lasting friendships, explore theme-related topics of interest and gain confidence.

**Our curriculum is aligned with School Age Curricular Framework** and encompasses nine core content areas, including: STEM (Science, Technology, Engineering and Mathematics); Service Learning; Language, Literacy and Numeracy; Arts and Culture; Environmental Learning; Global Learning; Health and Wellness; Social and Emotional Development; and Media and Technology.

There is truly something for every child. Our staff does an excellent job of making sure that the Tiger's Den is a great experience for children and their families.

For more information please see the Tiger's Den tab on the School District of Maple's webpage at [www.nw-tigers.org](http://www.nw-tigers.org) for rates and additional information. Please contact Casey Alexson, Director of Child Care at [715-815-7221](tel:715-815-7221).



## The District Receives Additional Grant Funding through the Wisconsin Department of Justice for Safety and Student Mental Health!

We are very excited to announce that the District was awarded two (2) additional School Safety Grants from the Wisconsin Department of Justice. Paul Staffrude, Director of Finance for the District and Tanya Krieg, Northwestern Middle School Principal, and Dr. Sara Croney, Superintendent, wrote the original and first grant award of \$84,705.

The District received an additional \$74,000 for school safety which allowed the District to upgrade the outdated PA and phone systems to improve response time in the case of emergency. The District used the original grant to provide an upgraded camera system and additional cameras at Northwestern High School as well as installing cameras at the Northwestern Elementary School, Northwestern Middle School and the Iron River Elementary school. The new camera system allows law enforcement to unlock main doors in an emergency and have access to the new camera system. Also completed was adding a shatterproof glass coating for the main entrance of all school buildings. In light of the unforeseen violence that has been occurring in schools across the nation, the grant provides an excellent source of revenue to put safeguards in place to better protect our children.

The Department of Justice also awarded the District a \$10,000 grant for Adolescent Mental Health Training. Dr. Sara Croney, Superintendent, is coordinating professional training at Northwestern High School on October 15-16, 2019.

# SCHOOL BOARD APPROVES ACADEMIC STANDARDS FOR 2019-20

School boards are required by section 120.12(13) of the state statutes to notify the parents/guardians of students enrolled in the school district of the student academic standards that will be in effect for the school year. Boards must provide this notification annually, prior to the beginning of the school term. This notice may be provided electronically, including by posting the notice or a link to the specific academic standards on the school district's website. Also, the school board must annually include an item on the agenda of the first school board meeting of the school year (the first board meeting after July 1) that clearly identifies the student academic standards adopted by the board under section 118.30(1g)(a)1 of the state statutes that will be in effect for the school year. At the July 15, 2019 meeting, the Board of Education approved adoption of the Wisconsin Model Standards, Common Core Standards and National Science Standards for the District for 2019-20. A link is provided on our webpage to review the standards in detail.

## SCHOOL MEAL CHARGES AND COLLECTIONS

The USDA requires school districts that are participating in federally-subsidized child nutrition programs to provide a copy of their written meal charge and collections policy. Policy 8500-Food Service will be included in detail in all registration materials sent home with students.

### SCHOOL MEAL ACCOUNT CHARGES AND COLLECTIONS

A student will always be permitted to select and receive one of the standard meal options that is offered on the daily menu if either of the following apply:

1. The District has determined that the student is currently eligible to receive free meals at school; or
2. The student has sufficient funds to pay for the meal the day the meal is purchased, even if the student's account currently has an unpaid negative balance from prior charges.

Student food service accounts shall operate as debit accounts. **Charges to accounts with negative balances of \$20 or more will not be allowed.**

**Procedures to collect on delinquent food service accounts up to and including referral to a collection agency are included in the District Food Services Policy No. 8500 and will be provided to each student to take home at the beginning of the school year.**

### Additional Information and Assistance

For assistance with all issues and questions related to the District's food service program, including eligibility and applications for free or reduced-priced meals, student food service accounts, payment methods, the District's online account management system, as well as the specific issues addressed in this policy, school families can refer to Jody Botten, Food Service Director at 715-363-2431, Ext. 2205.

## DISTRICT WELLNESS POLICY

As required by law, the Board of Education established a Wellness Policy (No. 8510) for the School District of Maple.

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

Grades K-12 programs shall include instruction in physical education as well as opportunities to participate in competitive and non-competitive team sports to encourage lifelong physical activity and adhere to the guidelines for school meals as issued by the U.S. Department of Agriculture (USDA).

The Board, however, believes this effort to support the students' development of healthy behaviors and habits with regard to eating and exercise cannot be accomplished by the schools alone. It will be necessary for not only the staff, but also parents and the public at large to be involved in a community-wide effort to promote, support, and model such healthy behaviors and habits.

Review of this policy shall occur every three (3) years, by a committee appointed by the Board, consisting of a representative(s) of the Board, the administration, the food service provider, the parents, the students, and the public. The committee shall provide the Board with any recommended changes to this policy. Please contact Peggy Janigo, Executive Administrative Assistant, 715-363-2431, Ext. 2264 if you are interested in serving on this review committee.

# 2019-20 SCHOOL-YEAR CALENDAR AT A GLANCE

(PLEASE REFER TO PAGE ONE FOR THE 2019-20 SCHOOL YEAR START-UP DETAILS)

August 23	New Teacher Inservice
August 26-29	Staff Inservice
September 2	Labor Day - No School
September 3	First Day of School
October 2	Evening High School and Middle School Parent/Teacher Conferences
<b>November 6</b>	<b>EARLY RELEASE FOR STUDENTS</b> - Staff Development Day
November 25-29	No School for Students
November 27	Elementary Parent/Teacher Conferences - No School
December 23-31	Winter Break - No School
January 1	New Year's Day - No School
January 2	School Resumes
January 24	No School for Students - Staff Development Day
February 19	Evening High School and Middle School Parent/Teacher Conferences
March 16	Elementary Parent/Teacher Conferences - No School
March 17-20	Spring Break
<b>April 3</b>	<b>EARLY RELEASE FOR STUDENTS</b> - Staff Development Day
April 10	No School
May 25	Memorial Day - No School
<b>June 5</b>	<b>EARLY RELEASE FOR STUDENTS</b> - Staff Development Day

## SCHOOL DISTRICT IMPLEMENTS "ANGEL FUND"

The goal of the School District of Maple Food Service Department is to provide nutritious meals to our students – working to improve the diet and health of our children. School meals help students sustain the energy they need to be successful in the classroom and beyond. However, many families who are experiencing financial difficulties cannot afford to keep money in their student's meal account. The Angel Fund seeks to provide short-term, one time assistance to families in need by covering negative meal account balances and ensuring no child goes home hungry.

### How it works

There are three steps that need to be completed before any monies are disbursed. First, families are recommended for placement on the Angel Fund list by our counselors, administrators and faculty. Secondly, The District's Food Services Director will determine whether or not the family has completed the Household Application for Free and Reduced Price School Meals; if they have not, this will need to be completed before any assistance is awarded. Thirdly, the Food Service Director will bring the request to the District Office before granting final approval. Once approval has been obtained, the Food Service Director will work with the family to eliminate the negative lunch account balances.

All Angel Fund recommendations and transactions will be kept confidential.

### How to donate

You can make a tax-deductible gift to the Angel Fund by sending a check to:

School District of Maple District Office  
Angel Fund  
PO Box 188  
Maple, WI 54854-0188

Non-Profit Organization  
U.S. POSTAGE  
PAID  
Maple, Wisconsin  
Permit No. 1

## POSTAL CUSTOMER

The School District of Maple is an Equal Opportunity Employer